

# **Renaissance Washington DC Downtown Hotel Emergency Response Procedures**



## **Guest Information Packet**

Updated June 2018

# ***When an Alarm Sounds...***

## ***Fire Alarm Activation***

**Alert:** Strobe lights will flash and an announcement will advise that there is a “Fire Emergency in the building”. At this time please evacuate by your nearest exit.



# ***Non-Emergency Alarms***

- In the event that the Hotel experiences a non-emergency alarm or False Alarm, all guests should stand-by in their areas and wait for instructions that will be broadcasted throughout the Hotel via the PA system.
- If we need to evacuate the building, The Hotel Emergency Response Team will announce this via the PA system and will guide you and your attendees to the Rally Point.

# ***Shelter In Place***

## ***Emergency***

- In the event of a ‘shelter in place’ emergency (Tornado, Bomb Threat, etc...) Hotel guests and staff are to meet in the Grand Ballroom, which is located on the “BR” level of the building.
- Members of the Emergency Response Team will be present to guide you and your guests to the location.

# ***Shelter Out of Place Emergency***

## **The DC Marriott Marquis**

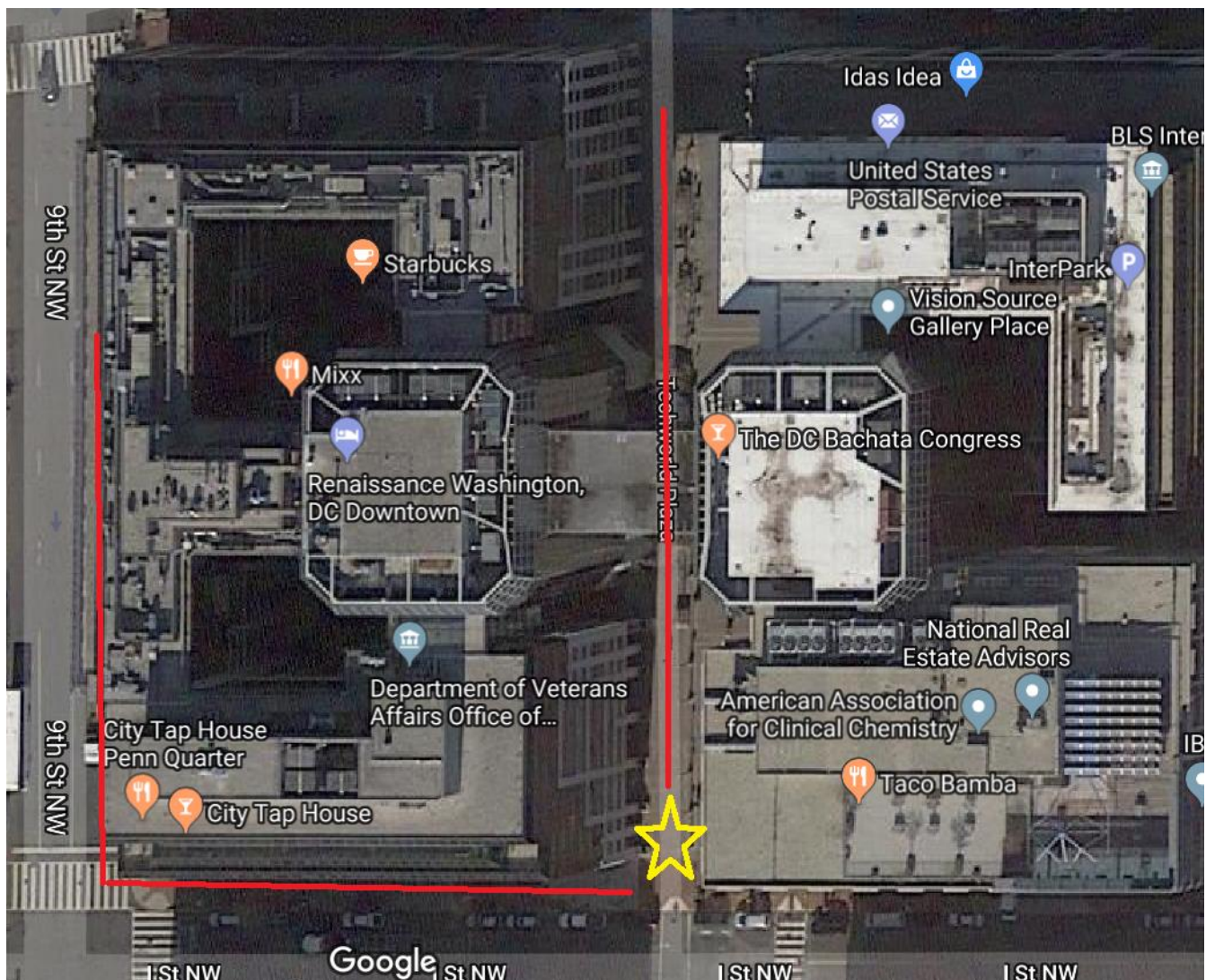
901 Massachusetts Ave NW, Washington, DC 20001





# ***Evacuation Route***

- All guests and Ambassadors are to meet in the plaza nearest to the Veteran Affairs building closest to I (Eye) Street.





999 9th St NW

Washington, DC 20001

- ↑ 1. Head south on 9th St NW toward I St NW

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- ↩ 2. Turn left at the 1st cross street onto I St NW

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- ↩ 3. Turn left onto 7th St NW  
[i](#) Pass by 7-Eleven (on the left in 0.8 mi)

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- ↑ 4. Continue onto Georgia Ave NW

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- ↪ 5. Turn right onto V St NW  
[i](#) Destination will be on the right

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Howard University Hospital: Emergency Room

2041 Georgia Ave NW #1-400, Washington, DC 20060





999 9th St NW  
Washington, DC 20001

- ↑ 1. Head south on 9th St NW toward I St NW

Continue on I St NW to New York Ave NW

- 2. Turn right at the 1st cross street onto I St NW
- 3. Turn right onto 10th St NW

Take I St NW and 13th St NW to K St NW

- ↶ 4. Turn left at the 1st cross street onto New York Ave NW
- 5. Slight right onto I St NW
- 6. Turn right onto 13th St NW
- ↶ 7. Turn left onto K St NW
- 8. Keep right to stay on K St NW
- ↶ 9. Keep left to stay on K St NW
- 10. Keep right to stay on K St NW



- 📍 11. At Washington Cir NW, take the 4th exit onto 23rd St NW  
[Destination will be on the right](#)

George Washington University Hospital: Emergency Room

900 23rd St NW, Washington, DC 20037





999 9th St NW

Washington, DC 20001

- ↑ 1. Head north on 9th St NW toward New York Ave NW
- ↩ 2. Turn left onto Massachusetts Ave NW
- ↪ 3. Turn right onto 10th St NW  
[i Destination will be on the right](#)

CVS Pharmacy

1117 10th St NW, Washington, DC 20001

# Walgreens



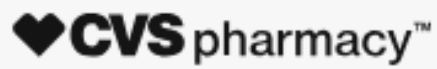
999 9th St NW

Washington, DC 20001

- ↑ 1. Head south on Techworld Plaza toward I St NW
- ↩ 2. Turn left onto I St NW
- ↪ 3. Turn right onto 7th St NW  
📍 Destination will be on the left

Walgreens Pharmacy

801 7th St NW, Washington, DC 20001



999 9th St NW

Washington, DC 20001

- ↑ 1. Head north on Techworld Plaza toward K St NW
- ↘ 2. Turn right onto K St NW
- ↙ 3. Turn left onto 7th St NW
- ↘ 4. Turn right onto New York Ave NW  
[i](#) Destination will be on the right

655 K St NW

Washington, DC 20001



## 999 9th St NW

Washington, DC 20001

- ↑ 1. Head south on 9th St NW toward I St NW
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Continue on 9th St Expy. Take I-695 to 6th St SE. Take the 6th St SE exit from I-695

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- ↑ 2. Continue onto 9th St Expy
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- ↗ 3. Use the left lane to merge onto I-395 N via the ramp to Richmond
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- ↘ 4. Keep left at the fork to continue on I-695
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- ↘ 5. Take the 6th St SE exit toward Navy Yard
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Continue on 6th St SE. Drive to E St SE

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- ↙ 6. Turn left onto 6th St SE
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- ↙ 7. Turn left onto E St SE  
[i Destination will be on the right](#)
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## Police Station

500 E St SE, Washington, DC 20003





## 999 9th St NW

Washington, DC 20001

- ↑ 1. Head north on 9th St NW toward New York Ave NW
- ↩ 2. Turn left onto K St NW
- ↪ 3. Turn right onto 13th St NW  
[Destination will be on the left](#)



## Washington DC Fire & EMS Station

1018 13th St NW, Washington, DC 20005



# SECURITY STAFFING

The Renaissance Washington DC Hotel has a full time Security Staff 24 hours a day, 7 days a week, 365 days a year. To ensure that Security is truly visible to all, the staff wear a Security Uniform which stands out and indicates their presence on property.

If you have security questions or concerns, please feel free to stop and speak with the staff throughout the property.



If you need to speak directly with Security,  
**follow these simple directions:**

**Call extension 3377 from any in-house phone**  
(phones are located in all guestrooms and conference rooms)

You can also dial “0” and ‘Delighted To Serve’ will assist.

**Call (202) 682-3377 from any outside line**

If you prefer to call with your cell phone or are not on-property, you can reach an officer with this number.

# TRAVELER SAFETY TIPS



- ⌘ Don't answer the door in a hotel room without verifying who it is. If a person claims to be an employee, call the front desk and ask if someone from their staff is supposed to have access to your room and for what purpose.
- ⌘ When returning to your hotel late in the evening, use the main entrance of the hotel. Be observant and look around before entering parking lots.
- ⌘ Close the door securely whenever you are in your room and use all of the locking devices provided.
- ⌘ Don't needlessly display guest room keys in public or carelessly leave them on restaurant tables, or other places where they can be easily stolen
- ⌘ Do not draw attention to yourself by displaying large amount of cash or expensive jewelry.
- ⌘ Don't invite strangers to your room.
- ⌘ Place all valuables in the hotel safe deposit box or your guestroom safe
- ⌘ Do not leave valuables in your vehicle
- ⌘ Check to see that connecting doors are locked.
- ⌘ If you see any suspicious activity, please report your observations to the management.

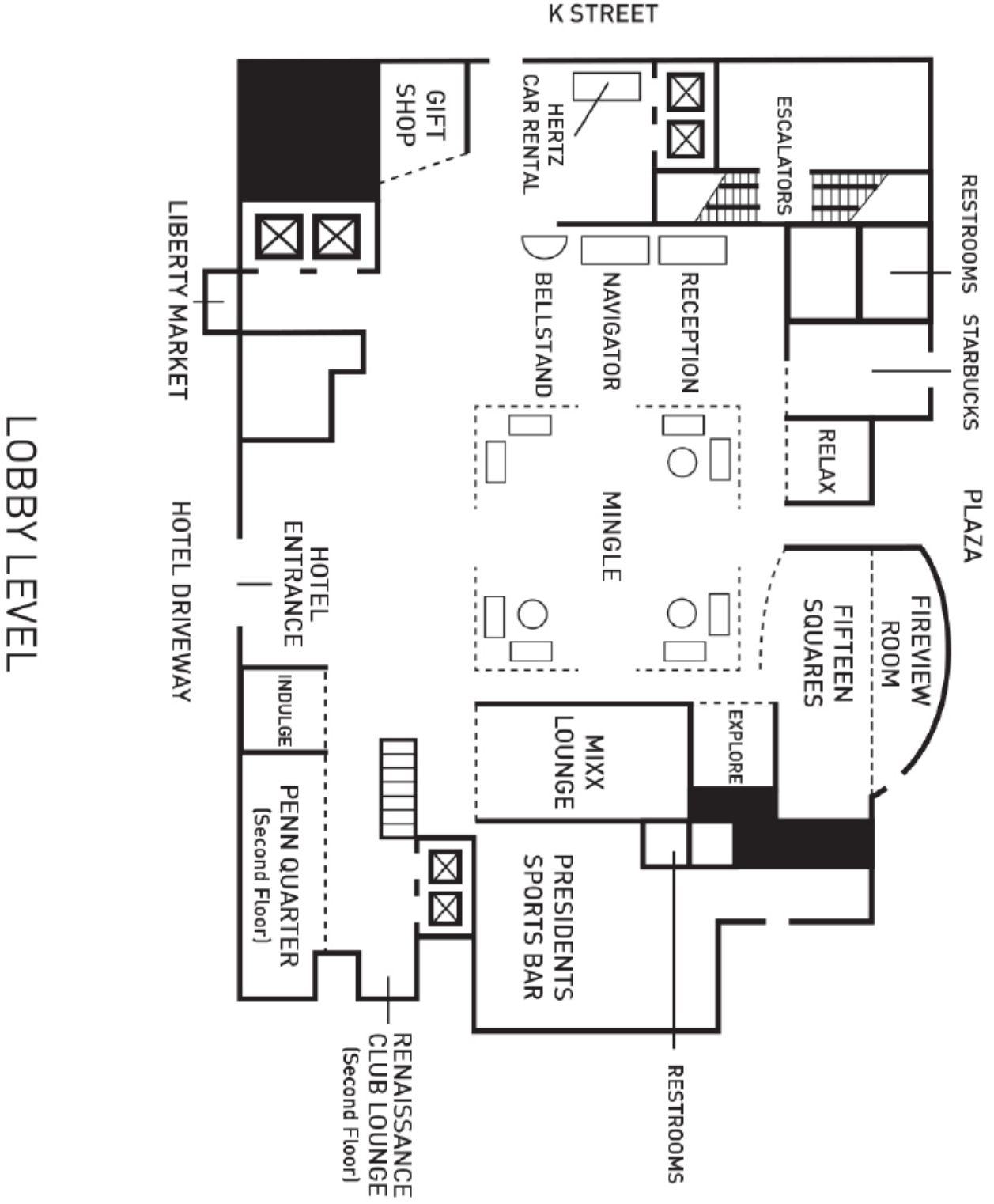
**Upon arrival, please notify the Front Desk if you require special evacuation assistance in the event of an emergency.**

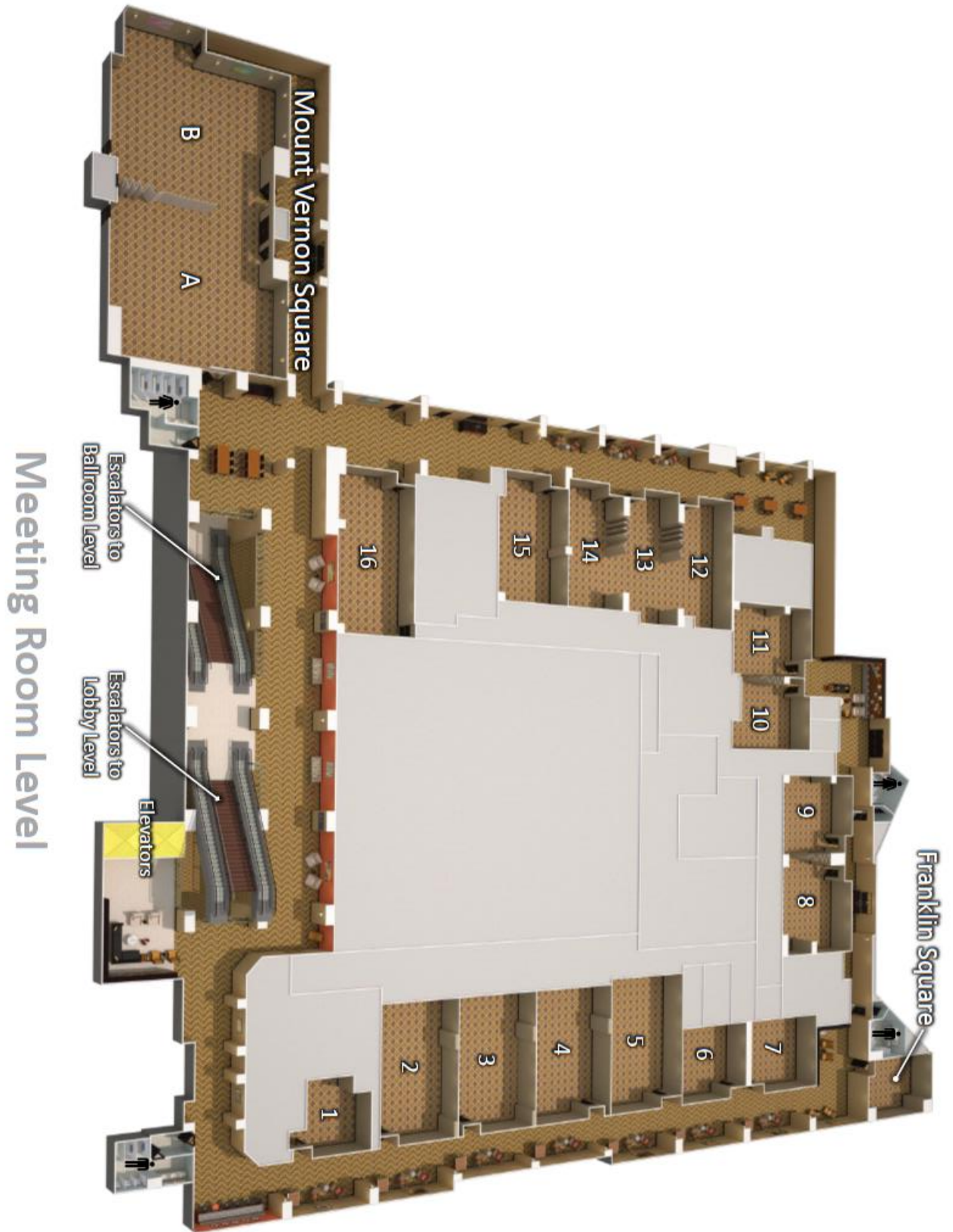


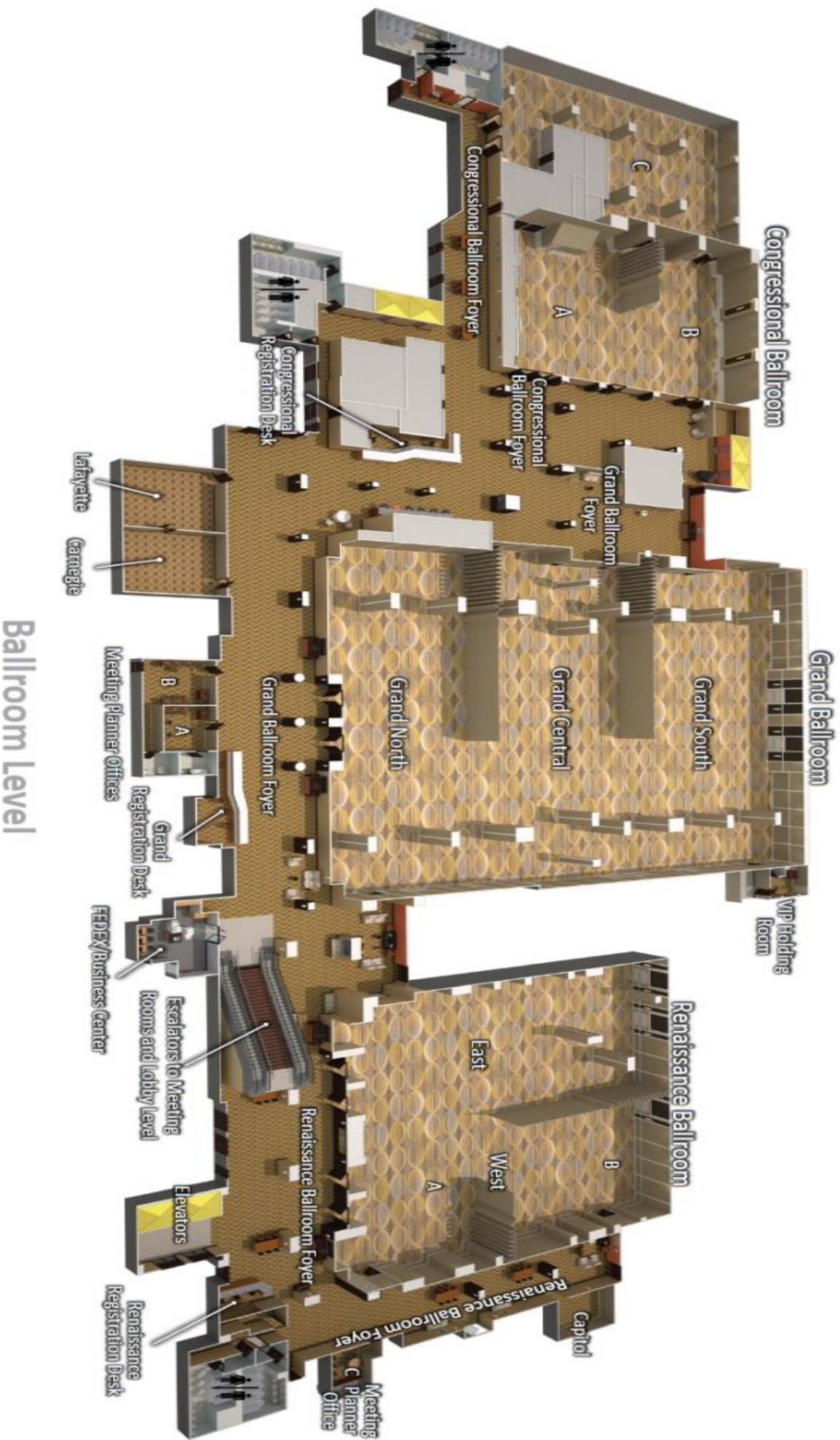
## **COMMON SENSE RULE**

*Washington DC is no different than any other city. Please ensure your attendees are cognitive of their valuables during their stay. Ensure you discuss laptop computers and personal belongings control. We encourage you to inform your attendees not to leave anything unattended in public space areas or meeting rooms.*









Ballroom Level