### Decision-making Procedurestransparency and options

Evlampie Donos Chişinău, June 21 – 26, 2010

#### Legal framework

- Law on energy, nr.1525-XIII of19.02.1998;
- Law on natural gas, nr.123-XVIII of 23.12.2009;
- Law on electrical energy, nr.124-XVIII of 23.12.2009;
- Law on the market of oil products, nr.461-XV of 30.07.2001.

### Stages of ensuring transparency in the decision-making process

- Inform consumers about initiating a decision;
- Provide stakeholders with the draft decision and related materials;
- Consult consumers, associations established according to the law, other stakeholders;

### Stages of ensuring transparency in the decision-making process

- Review recommendations from consumers, associations, other stakeholders;
- Inform consumers about decisions taken.

### Competences in the process of ensuring transparency in decision-making

#### **Author of initiative**

- Makes a list of stakeholders interested in draft decision
- Identifies optimal public consultation form
- Informs about initiating decisin-making and about consultation
- Colects and systematizes recommendations
- •Prepares a file on the draft decision

#### Coordinator of the public consultation process:

- Monitors transparency in decision-making process
- Makes a general list of stakeholders
- Prepares annual report on transparency

Subdivision author

Subdivision author

# Information for ensuring transparency in decision-making (1)

Stakeholders are informed about:

- decision-making process of the regulatory authority;
- initiation of decision-making;

## Information for ensuring transparency in decision-making (2)

- conduct public consultation;
- accepting & rejecting recommendations;
- conduct public meetings;
- decisions taken.

#### Information procedures (1)

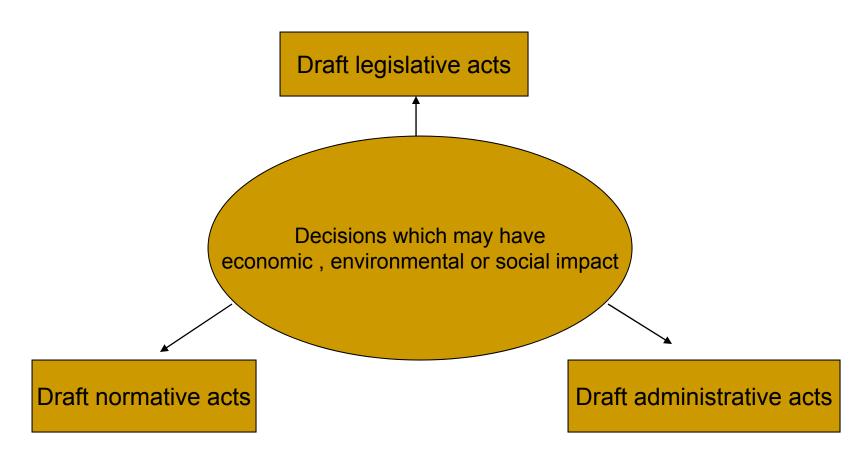
#### General information:

- official web-page of regulatory authority;
- billboard at the headquarters or in a public place;
- press-release in national and local media;

#### Information procedures (2)

- Targeted information:
  - e-mails to stakeholders;
  - letters to stakeholders;
  - fax;
  - telephone.

## Decisions consulted with the public to ensure transparent decision-making



#### Not for public consultation (1)

- Draft decisions containing official information with limited accessibility;
- Draft normative and administrative acts whose purpose is to edit the texts of existing acts, without changing their concept or impact;

#### Not for public consultation (2)

- Draft administrative acts of individual nature, without economic, social or environmental impact;
- Draft decisions taken in emergency procedure.

#### The goal of public consultation (1)

- Collect information to identify issues;
- Consult regulatory proposals;

#### The goal of public consultation (2)

- Reach consensus in cases of conflicting opinions;
- Seek recommendations to improve the draft decision.

#### Initiative for public consultation (1)

- Initiative of the reguraltory authority in charge of drafting the decision;
- Proposals from consumers, associations established according to the law, other stakeholders.

#### Stages of public consultation

- Stage of initiating the drafting of a decision;
- After the first version of the text of the draft decision;
- Repeated consultation if esential changes are made to the draft decision.

### Stakeholders involved in making of a decision

- Consumers, according to special laws;
- Associations established according to the law;
- Trade unions;
- Employers associations;
- Business representatives.

#### Stakeholder criteria

- Consumer categories & groups affected by draft decision;
- Stakeholder interest / concern with subject of draft decision;
- Extent to which they can contribute to improving the draft decision.

#### Steps in public consultation (1)

- Determine the draft decision to be subject to consultation;
- Identify person in charge of consultation procedures in the author subdivision;
- Identify stakeholders;

#### Steps in public consultation (2)

- Choose consultation method;
- Timetable of consultation events and logistics;
- Estimate cost of consultation (publication in media, information materials, postage, hiring moderators, rent of premises for consultation meetings etc.);

#### Steps in public consultation (3)

- Anounce consultation events;
- Conduct consultation;
- Receive & review proposal and write summary of proposals;

#### Steps in public consultation (4)

- Finalize draft decision taking into account accepted proposals;
- Inform stakeholders about the results of consultation;
- Preparing a file of draft decision.

#### **Consultation methods**

- ask citizens' opinions;
- ask experts' opinions;
- permanent working groups;
- ad-hoc working groups;
- public debates.

#### Conduct public consultation

- Mandatory procedures
  - post announcement and draft decision on ANRE official web page;
  - publish announcement of public consultation of a draft decision in national media;
  - call for consumer proposals.

#### Conduct public consultations

- Additional procedures
  - call for opinions of experts & stakeholders
  - organize public hearings;
  - public debates;
  - working groups.

#### **Announce public consultation (1)**

- arguments in favor of the decision;
- date of announcement;
- deadline for recommendations;
- ways for stakeholders to access draft decision;
- method of public consultation;

#### Announce public consultation (2)

- ways for stakeholders to present or send recommendations;
- names and contact details (phone nr. address, e-mail) of persons in charge of receiving and examining recommendations for draft decision.

## Timeframes for ensuring transparency of decision-making

- Make draft available to the public at least 30 calendar days before date of approval;
- 15 calendar dates for presenting proposals;
- 15 calendar days to discuss proposals.

#### Summary of recommendations

Author of recommendation	Recommendation	Position of ANRE

## The file of developing a draft decision

- announcement of drafting a decision;
- announcement of public consultation;
- draft decision;
- materials related to draft decisions (informative notes, other relevant information);
- minutes of public meetings;
- summary of received recommendations.

#### Contact info

Evlampie Donos

Tel.: (37322) 24 05 14

Fax: (37322) 22 46 98

e-mail: edonos@anre.md