

Minimum Standard Filing Requirements

INDIANA UTILITY REGULATORY COMMISSION

170 IAC 1-5-1 Definitions

Authority: IC 8-1-1-3

Affected: IC 8-1-2-1; IC 8-1-2-42

Sec. 1. (a) Where applicable, terms used in this rule shall have the meaning assigned to them in IC 8-1-2-1.

(b) Where applicable, terms used in this rule shall have the meaning assigned to them in the NARUC Uniform System of Accounts, incorporated by reference at 170 IAC 4-2-2, 170 IAC 5-2-2, 170 IAC 6-2-2, and 170 IAC 8-2-1.

(c) Where applicable, terms used in this rule shall have the meaning assigned to them in the FERC Uniform System of Accounts, incorporated by reference at 170 IAC 4-2-1.1 and 170 IAC 5-2-3.

(d) As used in this rule, "AFUDC" has the meaning as set forth in 170 IAC 4-6-1(b).

(e) As used in this rule, "case-in-chief" means the filing by a utility with the commission of the information required under section 6 of this rule.

(f) As used in this rule, "commission" means the Indiana utility regulatory commission.

(g) As used in this rule, "cutoff" or "cutoff date" means a specific date on which a value is determined for purposes of a proceeding under this rule.

(h) As used in this rule, "CWIP" has the meaning as set forth in 170 IAC 4-6-1(e).

(i) As used in this rule, "demand side management" or "DSM" has the meaning as set forth in 170 IAC 4-8-1(e).

(j) As used in this rule, "electing utility" means a utility that elects to file a case for a general rate change in accordance with this rule.

(k) As used in this rule, "FCC" means the Federal Communications Commission.

(l) As used in this rule, "FERC" means the Federal Energy Regulatory Commission.

(m) As used in this rule, "FERC Uniform System of Accounts" means the rules and regulations governing the classification of accounts applicable to a utility as adopted by the FERC and adopted by reference by the commission for Indiana utilities.

(n) As used in this rule, "major project" means a project that is estimated to cost more than one percent (1%) of a utility's proposed rate base under section 9(1) of this rule.

(o) As used in this rule, "NARUC Uniform System of Accounts" means the rules and regulations governing the classification of accounts applicable to a utility as developed by the National Association of Regulatory Utility Commissioners and adopted by reference by the commission for Indiana utilities.

(p) As used in this rule, "parent corporation" means a corporation that owns or controls more than fifty percent (50%) of the voting stock of an electing utility.

(q) As used in this rule, "post-filing date" means the date two (2) weeks following the date a utility files its case-in-chief in accordance with this rule. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-1; filed Oct 28, 1998, 3:38 p.m.: 22 IR 719; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

170 IAC 1-5-2 Purpose and applicability

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 2. (a) This rule is designed to assist the commission in performing a thorough and expeditious review of an application by an electing utility for a general rate change. The rule is intended to be used to provide support for the electing utility's rate application and to provide supplemental information to facilitate the review of the rate application as filed. The rule is intended as a means to reduce or avoid disputes. The following shall apply to proceedings under this rule notwithstanding any other provisions of this rule:

(1) This rule shall not limit any rights of the commission or any party to a proceeding to obtain further information from a utility through the discovery process or otherwise.

(2) The submission of information under this rule shall not constitute a waiver of any objection by the commission or any party, including the electing utility, to the admission of the information into the record of any proceeding.

(3) This rule shall not limit a utility's right in a proceeding to supplement the information it files pursuant to this rule, or to seek the admission of supplemental information into the record of a proceeding, as the utility deems appropriate.

(4) This rule shall not be construed to require the production of any information that is subject to or protected by any applicable

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privilege, or to require the disclosure of any information that is found by the commission to be confidential under section 3 of this rule.

(b) This rule shall apply at the option of the electing utility. A utility exercising its option to file its case in accordance with this rule shall file a notice of its intent to do so at the time it files its application for a general rate change.

(c) A commission finding that the information filed or made available by a utility meets all of the requirements of this rule that are not waived shall constitute a finding as follows:

(1) That the test year proposed by the utility in its application for a general rate case is reasonably representative of the electing utility's ongoing operations.

(2) That the cutoff dates reflected in the information filed by an electing utility shall be the cutoff dates used in a proceeding hereunder.

(3) That the accounting methodology reflected in the information filed by an electing utility conforms with the guidelines set forth in section 5 of this rule.

(4) That, commencing as of the date an electing utility's case-in-chief is deemed in compliance under section 4(d) of this rule, ten (10) months is a reasonable amount of time to complete a proceeding. Accordingly, the presiding administrative law judge and commissioner, if any, assigned to a case will establish procedural dates, including specific dates for the filing of testimony, the holding of a settlement conference, the holding of hearings, the filing of posthearing briefs and proposed orders, and the issuance of a commission order, which will allow completion of the case within ten (10) months from the filing of the electing utility's case-in-chief. In addition, the prehearing conference order should provide that any petition for reconsideration or rehearing not granted within sixty (60) days of filing will be deemed denied. The commission will allow the presiding administrative law judge and commissioner, upon consideration of the comments and circumstances of the parties, the discretion to equitably divide the time allotted to the various procedural steps based upon all relevant factors. However, in general, approximately three (3) months should be allotted for the preparation and issuance of an order after the submission of the final proposed order. The presiding administrative law judge and presiding commissioner, if any, are authorized to extend the procedural schedule to twelve (12) months for good cause shown. Extensions beyond twelve (12) months will only be allowed in extraordinary circumstances upon the concurrence of a majority of the commissioners.

(d) A commission finding that the information filed or made available by a utility meets the requirements of this rule that are not waived shall be a finding as to the completeness of the information for purposes of this rule, and not a finding as to the accuracy or reasonableness of such information.

(e) This rule shall be available for use by all utilities subject to the jurisdiction of the commission; provided, however, that the commission may waive the requirements of this rule, in whole or in part, under section 4(e) of this rule. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-2; filed Oct 28, 1998, 3:38 p.m.: 22 IR 720; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

170 IAC 1-5-3 Confidential or privileged information

Authority: IC 8-1-1-3

Affected: IC 5-14-3; IC 8-1-1-8; IC 8-1-2-29; IC 8-1-2-42

Sec. 3. (a) If an electing utility believes that any information covered by this rule is confidential in accordance with IC 8-1-2-29 and IC 5-14-3, the utility shall apply for a finding by the commission, on or before the date such information is required to be filed hereunder, that such information is confidential. Written applications for a confidentiality finding must be served on all parties of record. At any time after ten (10) days, or earlier with the consent of the parties or as ordered by the presiding officer, following an application by the utility under this subsection, the commission may take any one (1) or more of the following actions:

(1) Find information to be confidential, in whole or in part.

(2) Find information not to be confidential, in whole or in part.

(3) Issue a protective order or docket entry covering information.

(4) Find that information found not to be confidential should be filed in accordance with this rule unless the utility chooses to cease being an electing utility.

(5) Find whether the case can be completed in accordance with this rule despite the amount or type of information found to be confidential.

(b) The application required by subsection (a) shall be accompanied by the sworn statement or testimony of a utility repre-

sentative that describes the nature of the confidential information, the reasons why the information should be treated as confidential information pursuant to IC 8-1-2-29 and IC 5-14-3, and the efforts the utility has made to maintain the confidentiality of the information.

(c) At the request of the presiding officer or any party, an in camera inspection shall be conducted for the purpose of hearing argument on the confidentiality of information submitted pursuant to this rule. If an in camera inspection is conducted under this section, the information for which confidential treatment is requested shall be made available during the in camera inspection on a provisional basis for the limited purpose of determining its confidentiality. An in camera inspection conducted under this section may, at the discretion of the presiding officer, be publicly noticed pursuant to IC 8-1-1-8.

(d) Subject to the rules of evidence and discovery, information determined not to be confidential shall be deemed automatically withdrawn.

(e) Information filed with the commission prior to a finding by the commission that such information is confidential shall be available to the public pursuant to IC 8-1-2-29.

(f) The failure by a utility to file information required by this rule while an application under subsection (a) is awaiting action by the commission shall not be a basis for a finding by the commission that the utility is not in compliance with the terms of this rule. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-3; filed Oct 28, 1998, 3:38 p.m.: 22 IR 721; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

170 IAC 1-5-4 Filing and responses; waiver

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 4. (a) The information required to be filed or made available by an electing utility shall be filed or made available on the date set forth in this rule unless such requirement is modified or waived in accordance with this rule.

(b) On the date information is filed or made available under this rule by an electing utility, such information shall be available for review by the commission's director of utilities, or his or her designees. Within thirty (30) days thereafter, the director of utilities may file with the commission and serve on all parties to a proceeding a notice that such information does not comply with the requirements of this rule. The notice shall state that the filing is a deficient filing and shall state the requirements necessary to cure any and all deficiencies. The commission shall determine if the alleged deficiencies are deficiencies under this rule and shall order the utility to cure such deficiencies within ten (10) business days of any such determination.

(c) Within twenty (20) days of the date any information is filed or made available by an electing utility, any party to a proceeding may file with the commission a notice that such information does not comply with this rule. The notice shall identify the alleged deficiencies and the requirements necessary to cure the alleged deficiencies. The commission shall determine if the alleged deficiencies are deficiencies under this rule and shall order the utility to cure such deficiencies within ten (10) business days of any such determination.

(d) If a notice of deficiency is not filed pursuant to subsection (b) or (c), the filing of the information shall be deemed in compliance with this rule.

(e) At any time prior to the date information is required to be filed or made available hereunder, an electing utility may request a waiver of compliance with any or all of the requirements of this rule by submitting a written request for a waiver to the director of utilities and serving a copy of such request on all parties to a proceeding.

(f) The granting of a waiver hereunder shall not preclude a party from seeking the information that was the subject of the waiver through discovery or otherwise. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-4; filed Oct 28, 1998, 3:38 p.m.: 22 IR 721; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

170 IAC 1-5-5 Accounting methodology and guidelines for cutoffs

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 5. All information filed by an electing utility under this rule shall conform to the following accounting guidelines:

(1) The test year shall be historical for a twelve (12) month period, the end of which may not be more than one hundred eighty (180) days prior to the filing of the utility's case-in-chief.

- (2) Accounting data shall be adjusted for changes that:
 - (A) are fixed, known, and measurable for ratemaking purposes; and
 - (B) will occur within twelve (12) months following the end of the test year.
- (3) The general rate base cutoff shall reflect the following:
 - (A) Used and useful property at the end of the test year.
 - (B) The cost of plant, to the extent not offset by growth in the depreciation reserve, may be updated to the date of the hearing on the utility's case-in-chief.
- (4) The cutoff for a major project shall be based on the latest information available at the time of the final hearing in a proceeding hereunder, so long as the following tests are met:
 - (A) The major project is specifically identified in the utility's application for a general rate change.
 - (B) An estimate of the investment to be made by the utility in a major project is included in utility's case-in-chief.
 - (C) The amount included in the utility's rate base with respect to the major project does not exceed the amount of the estimate referred to in clause (B).
 - (D) A monthly investment update is filed with the commission and served on all parties following the filing of a utility's case-in-chief.
 - (E) The major project is declared by the electing utility to be used and useful ten (10) business days before the final hearing.
- (5) A utility's capital structure may be based on the latest information available at the time of the final hearing.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-5; filed Oct 28, 1998, 3:38 p.m.: 22 IR 722; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-6 Filing of case-in-chief

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 6. An electing utility shall submit the following basic accounting exhibits with its case-in-chief under the sponsorship of a witness or witnesses submitting prefiled, direct testimony in support of the utility's request for relief:

- (1) Comparative balance sheets and income statements for the test year and for the twelve (12) month period preceding the test year.
- (2) Revenue requirement calculation.
- (3) Net operating income on a jurisdictional basis:
 - (A) as set forth in the utility's operating financial statements; and
 - (B) as adjusted for ratemaking purposes under present and proposed rates.
- (4) Jurisdictional rate base:
 - (A) as set forth in the utility's operating financial statements; and
 - (B) as adjusted for ratemaking purposes.
- (5) Capital structure and cost of capital, including supporting schedules.
- (6) Gross revenue conversion factor.
- (7) Effective income tax rate for the utility.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-6; filed Oct 28, 1998, 3:38 p.m.: 22 IR 722; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-7 Working papers and data; general information

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 7. On or before the post-filing date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

- (1) A map of the utility's service territory.
- (2) A chart of accounts that details the types of charges incurred in specific subaccounts as well as a description of the utility's

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account numbering and coding format.

(3) A listing of standard monthly journal entries.

(4) All annual reports to shareowners and quarterly reports to shareowners of the utility and its parent corporation, if any, for the last two (2) years and the year subsequent to the test year.

(5) All reports of the utility and its parent corporation, if any, filed with the Securities and Exchange Commission for the test year, the year preceding the test year, and the year following the test year, as available.

(6) The results of the latest FERC staff audit of the utility for compliance with the FERC Uniform System of Accounts.

(7) A current listing of the directors and officers of the utility.

(8) The utility's operating and construction budgets for the test year, and the year following the test year and, as available, a statement of the budgeting assumptions included in those budgets.

(9) A detailed description of the utility's financial budgeting and forecasting processes.

(10) For an electric utility, the current system interconnection or operating agreement governing system power operations between affiliates.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-7; filed Oct 28, 1998, 3:38 p.m.: 22 IR 722; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-8 Working papers and data; revenues, expenses, and taxes

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 8. On or before the post-filing date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

(1) Income statements as follows:

(A) An unadjusted income statement for the test year.

(B) An income statement for the test year under the utility's present rates after adjustments for ratemaking purposes to revenues, expenses, and taxes.

(C) An income statement for the test year under the rates being proposed by the electing utility. Expenses reflected in this income statement shall be summarized by the following classifications:

(i) Operating expenses by category.

(ii) Depreciation.

(iii) Taxes other than income.

(iv) Operating income before income taxes.

(v) Current federal income taxes.

(vi) Current state income taxes.

(vii) Deferred income taxes.

(viii) Income tax credits.

(ix) Other charges and credits.

(x) Net utility operating income.

(2) All supporting working papers for each pro forma adjustment listed in subdivision (1), including the following:

(A) Actual test year expenses.

(B) Adjustments to test year levels.

(C) A description of adjustment methodology.

(3) The following actual and budgeted information by month for the test year that shall be identified by rate class, if available, or if not available by rate class, the utility shall provide the data in as much detail as reasonably possible:

(A) Operating revenues.

(B) Sales or deliveries.

(C) Number of customers.

(D) Other operating revenues by classification.

(4) Monthly sales for the test period and monthly unbilled revenues for the test period if recorded.

(5) Pro forma revenues, sales, or deliveries, and numbers of customers for the test year, including detailed calculations

supporting adjustments, if any, for annualization.

(6) Pro forma revenue adjustment and support therefor relating to the proposed change in any of the following charges:

- (A) Insufficient funds check charge.
- (B) Reconnect charge.
- (C) Disconnect charge.
- (D) Records charge.
- (E) Collection charge.
- (F) Meter testing charge.
- (G) Meter reading charge.
- (H) Meter tampering charge.
- (I) Connection or tap fee.

(7) The utility's written policies and procedures, if any, related to the write-off of any customer accounts as uncollectible.

(8) The utility's actual operating expenses by function, account, and subaccount for the test year.

(9) A schedule detailing purchases for resale of gas, electricity, and water, including costs and volumes purchased during the test year.

(10) For an electric utility, the following monthly information for the test period, with respect to each electric generating unit that the utility owns or co-owns:

- (A) Quantities in tons, barrels, or cubic feet of coal, oil, and gas burned.
- (B) The total heat content in British thermal units for each fuel as burned.
- (C) The total cost of each fuel burned in dollars.
- (D) The total cost in cents per million British thermal units of each fuel as consumed.
- (E) MWH net output.
- (F) Capacity factor.

(11) For an electric utility, the following information related to electric generating facility maintenance by station:

- (A) Actual and budgeted maintenance costs during the test year.
- (B) Budgeted maintenance schedule for test year and any future period or periods as available.

(12) For an electric utility, all costs of net purchased and exchanged power by supplier for the test year.

(13) The number of employees by month for the test year, categorized by a bargaining unit and exempt, and nonexempt employees.

(14) If the utility has one (1) or more collective bargaining units, the collective bargaining unit agreements in effect during the test year, and any such agreements that will be in effect during the twelve (12) months following the test year.

(15) Actual payroll dollars charged to construction, operation, and maintenance expense and other accounts for the test year.

(16) The following information regarding payroll increases by employee category during the test year:

- (A) The date, percentage increase, and annual amount of each payroll increase.
- (B) The dates and annual amounts of merit increases granted during the test year.

(17) A description of the utility's other employee compensation programs paid or granted by the utility during the test year, including, but not limited to, the following:

- (A) Performance bonuses.
- (B) Incentive payments.
- (C) Stock and stock options.

(18) A list of the categories of benefits provided by the utility to employees, the associated cost of each such category, and the amount charged to operation and maintenance expense during the test year with respect to each.

(19) The utility's pension expense for the test year and an identification of any unfunded amounts.

(20) The latest pension actuarial study used by the utility for determining pension accrual.

(21) The latest actuarial study for other postretirement employee benefits.

(22) Schedules of net charges by affiliated companies for services rendered during the test year, including the following:

- (A) An explanation of the nature of services provided.
- (B) An explanation of the basis of charges.
- (C) If the charges are allocated, an explanation of the allocation methodology used.

(23) The monthly amounts of injury and damage:

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(A) claims paid by the utility; and

(B) expense accrued;

for the test year.

(24) Test period data applicable to each DSM program of the utility, including a description of the DSM program conducted, costs related to the program, and the accounting treatment of such costs. The information required by this subdivision shall be provided with reference to the applicable commission orders, if any, regarding each DSM program.

(25) Expenditures associated with outside, consulting, or legal services incurred by the utility during the test year, and amounting to more than ten thousand dollars (\$10,000) to an individual payee.

(26) A schedule of all charitable and civic contributions by the utility recorded to utility operations during the test year.

(27) A schedule of all research and development expenditures incurred by the utility during the test period.

(28) A schedule of trade, social, and service organization memberships paid during the test year and charged to utility operations.

(29) A schedule of estimated rate case expenses, including supporting detail, for outside services to be rendered and the expected costs of those services.

(30) A schedule of expenditures by the utility for advertising during the test year, and representative samples of such advertising by major media category, including, but not limited to, television, radio, and newspaper. The schedule required by this subdivision shall identify expenditures by the following subject matters:

(A) Public health and safety.

(B) Conservation of energy.

(C) Explanation of rates, billing practices, and other administrative matters.

(D) Other advertising programs.

(31) A description of the utility's methodology for capitalizing construction overheads during the test year.

(32) A description of the allocation methodology of multi-utility common expenses that are allocated to the utility in the rate proceeding covered by this rule.

(33) A schedule of amounts of taxes other than income taxes paid during the test period for the following categories:

(A) Social Security.

(B) Unemployment.

(C) Public utility fee.

(D) Property.

(E) Revenue related.

(F) Other.

(34) A schedule of book value and taxing authority assessed value for the determination of real and personal property tax for the test year and, to the extent reasonably available, the latest information subsequent to the test year.

(35) A schedule of deferred tax balances of the utility at the beginning and end of the test year, respectively, and net provisions and paybacks during the test year.

(36) Computations showing the deferred income taxes of the utility derived by using accelerated tax depreciation. Separate computations shall be provided for state and federal income taxes.

(37) A reconciliation of any difference between the deferred tax balance, as shown as a reduction to rate base or as cost-free capital, and the deferred tax balance of the utility as shown on the balance sheet.

(38) A schedule showing the breakdown of accumulated investment tax credits of the utility, including a description of the methodology used to write off the unamortized balances.

(39) Supporting working papers for the development of the state and federal composite income tax rate used by the utility during the test year to defer income tax expense.

(40) The calculation of the interest deduction used by the utility to compute income taxes.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-8; filed Oct 28, 1998, 3:38 p.m.: 22 IR 723; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-9 Working papers and data; rate base and general information

Authority: IC 8-1-1-3

Affected: IC 8-1-2-6.6; IC 8-1-2-42

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Sec. 9. On or before the cutoff date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

- (1) A summary schedule showing the utility's proposed rate base. Such schedule shall show beginning balances per the utility's books and proposed pro forma adjustments.
- (2) The following data for each regulatory asset for which the utility seeks rate base treatment:
 - (A) Beginning test period balance.
 - (B) End of test period balance.
 - (C) Proposed balance to be included in rates.
 - (D) Where applicable, any commission order, accounting pronouncement, or other authorization establishing such asset.
- (3) A schedule showing the fair value of the utility's proposed rate base.
- (4) If a utility proposes to add investment in qualified pollution control properties as defined in IC 8-1-2-6.6 to the value of its electric property, a filing that complies with the requirements of 170 IAC 4-6.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-9; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-10 Working papers and data; rate base, utility plant in service

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 10. On or before the cutoff date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

- (1) Any valuation study performed by or for the utility that serves as the basis for the utility's proposed fair value of its utility plant in service, and any supporting working papers.
- (2) A schedule showing end of test period balances for a utility's plant in service and accumulated depreciation on a functional basis.
- (3) The utility's construction budget for the test period and, as available, for the period that ends with the cutoff used to determine the plant in service rate base proposed by the utility.
- (4) An annual summary of actual net plant additions to a utility's plant in service used to determine the plant in service rate base proposed by the utility, showing plant additions, retirements, and other changes to plant in service for the test year and, as available, for each month subsequent to the test year ending with the cutoff date.
- (5) A schedule of pro forma utility additions subsequent to the test year ending with the proposed cutoff date, including the following:
 - (A) Estimated in service date or dates.
 - (B) Actual costs per books at the end of the test period.
 - (C) Estimated cost of utility additions based on costs as defined by the applicable NARUC or FERC Uniform System of Accounts.
 - (D) Pro forma retirements, cost to retire, or net proceeds received from the sale of property related to the proposed addition to rate base.
 - (E) For those utility additions that have received CWIP ratemaking treatment, the utility shall show AFUDC as a separate component of cost and include an explanation of the allocation of AFUDC to retail customers receiving service from the utility in Indiana.
- (6) A narrative statement of the criteria used to select projects included in the utility's proposed pro forma additions to end of test period plant in service.
- (7) A narrative statement of all policies and procedures used to account for the capitalization of AFUDC.
- (8) A copy of all commission orders that precertify projects added to end of test period plant in service.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-10; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-11 Working papers and data; rate base, depreciation

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 11. On or before the post-filing date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

- (1) The cause number and order date of the commission's rate order authorizing the utility's current depreciation rates.
- (2) A description of each adjustment proposed by the utility to its book accumulated provision for depreciation and depreciation expense for the test year.
- (3) If a utility is seeking a change in its depreciation accrual rates other than a change under 170 IAC 7-5-1, concerning depreciation rates for small local exchange carriers, the utility shall also submit the following information:
 - (A) The depreciation study performed by or for the utility that serves as the basis for the requested change in depreciation accrual rates.
 - (B) A copy of any dismantlement or demolition studies performed by or for the utility, the results of which are incorporated into the requested change in depreciation accrual rates.
 - (C) Supporting working papers for the documents required in clauses (A) and (B).

(Indiana Utility Regulatory Commission; 170 IAC 1-5-11; filed Oct 28, 1998, 3:38 p.m.: 22 IR 725; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-12 Working papers and data; rate base, working capital

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 12. On or before the post-filing date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

- (1) If the utility is requesting an allowance for cash working capital, a copy of all studies, including working papers, supporting the request.
- (2) For an electric utility, a complete description of the fuel inventory level policies used for planning purposes by the utility and copies of all analyses completed within the last three (3) years by or for the utility establishing the optimal fuel inventory level for each generating station.
- (3) For an electric utility, when determining the pro forma fuel inventory level to be used for regulatory purposes based on a daily burn concept, the utility shall provide the following information for each generating unit and/or plant:
 - (A) Tons of fuel consumed for the test period or applicable adjusted period.
 - (B) The daily burn in tons or gallons.
 - (C) The pro forma optimal number of days' supply required for each plant or unit.
 - (D) The pro forma inventory of tons or gallons burned by generating unit or plant.
 - (E) The fuel cost per ton or gallon.
 - (F) The per books fuel inventory.
- (4) For an electric utility, any request for an adjustment to the utility's proposed fuel inventory level intended to meet normal operations must include a narrative discussion of the factors considered in determining that an adjustment is warranted, as well as a detailed exhibit demonstrating the development of the proposed adjustment.
- (5) For a gas utility, the leased and contract storage balances at the beginning of the first month and end of each month of the test period with the average of thirteen (13) monthly balances shown separately. If any of the balances are not representative of the utility's current operating plan, the utility shall include an explanation of the relevant circumstances.
- (6) For a gas utility, a complete description of the gas storage and supply policies used for planning purposes by the utility and copies of all analyses conducted by or for the utility establishing the optimal storage and supply level for the utility's system.
- (7) The materials and supplies balances at the beginning of the first month and end of each month of the test period with the average of thirteen (13) monthly balances shown separately. If any of the balances are not representative of the utility's current operating plan, the utility shall include an explanation of the relevant circumstances.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-12; filed Oct 28, 1998, 3:38 p.m.: 22 IR 726; readopted filed Nov 23, 2004,

2:30 p.m.: 28 IR 1315)

170 IAC 1-5-13 Working papers and data; rate of return and capital structure

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 13. On or before the post-filing date, an electing utility shall submit to the commission staff, the office of utility consumer counselor, and any other party to the proceeding that has filed a written request for such information, the following information:

(1) Capitalization and capitalization ratios at the end of the test year and at the end of the year beginning twelve (12) months prior to the test year, respectively, including the following information:

(A) Year-end interest coverage ratios for the test year and the year ended twelve (12) months prior to the end of the test year, as well as a pro forma interest coverage under the rates proposed by the utility.

(B) Year-end preferred stock dividend coverage ratios for the test year and the year ended twelve (12) months prior to the end of the test year.

(C) The supporting calculations for the information described in clauses (A) and (B).

(2) The following financial data relating to the utility as of the end of the most recent five (5) fiscal years:

(A) Annual price earnings ratio.

(B) Earnings-book value ratio on a per share basis, using average book value.

(C) Annual dividend yield.

(D) Annual earnings per share in dollars.

(E) Annual dividends per share in dollars.

(F) A book value per share yearly.

(G) Average annual market price per share calculated using monthly high and low share market prices.

(H) Pretax interest coverage ratio.

(I) Posttax interest coverage ratio.

(J) Market price-book value ratio average.

(K) The supporting calculations for the information described in this subdivision.

(3) The utility's capital structure and weighted average cost of capital as of the test year end and as of the latest date reasonably available prior to the post-filing date, respectively, including the following information:

(A) Common equity.

(B) Long term debt, including that maturing within one (1) year.

(C) Other debt, with specificity.

(D) Preferred or preference stock.

(E) Customer deposits.

(F) Sources of cost free capital, including pre-1971 investment tax credit, deferred taxes for ratemaking, and FAS 106 nonexternally funded liabilities.

(G) Post-1970 investment tax credit and other components as appropriate.

(4) The provisions, if any, of the utility's and its parent company's articles of incorporation or similar document and indentures, or other loan documents that describe coverage requirements, limits on proportions of types of capital outstanding, and restrictions on dividend payouts.

(5) The latest prospectus for the utility or its parent company, or both.

(6) A schedule of preferred stock outstanding by series, including current maturities, for the end of the test year and the latest date reasonably available.

(7) A schedule of long term debt outstanding by series, including current maturities, for the end of the test year and the latest date reasonably available.

(8) A schedule of the following information for the utility as of the end of the test year and as of the latest date reasonably available prior to the post-filing date, respectively:

(A) A computation of the embedded cost rate of long term debt, including the amount maturing within twelve (12) months.

(B) Computation of the embedded cost rates of other debt.

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- (C) Computation of the embedded cost rates of preferred or preference stock, including amounts maturing within twelve (12) months.
 - (9) Schedules required by this subdivision should contain all relevant information, including, but not limited to, the following:
 - (A) Date of issue.
 - (B) Maturity date.
 - (C) Dollar amount.
 - (D) Coupon or dividend rate.
 - (E) Net proceeds, including discounts and premiums.
 - (F) Annual interest or dividend paid and balance of principal.
 - (G) The calculations in this section.
 - (10) The following information regarding the utility's plans regarding debt, common stock, and preferred stock during the year following the test year end:
 - (A) Issues that are to be retired or refinanced.
 - (B) The manner in which the planned refinancing will proceed, that is, sinking fund or refinancing.
 - (C) The source of the capital to be used to implement the planned refinancing.
 - (D) The estimated cost rate of new capital, the estimated overall cost of each refinancing operation, and any cost-benefit analyses performed relating to each planned refinancing.
 - (11) All reports in the utility's possession by rating agencies on the utility and its parent company for the test year, and thereafter up to the post-filing date.
 - (12) Average monthly balance of short term debt for the test year and the most recently available twelve (12) month period, and the utility's current cost for short term debt.
- (Indiana Utility Regulatory Commission; 170 IAC 1-5-13; filed Oct 28, 1998, 3:38 p.m.: 22 IR 726; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)*

170 IAC 1-5-14 Working papers and data; other

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 14. On or before the post-filing date, an electing utility shall provide reasonable access to the following information upon the written request of the director of utilities or any party to the proceeding:

- (1) Monthly unaudited financial reports for the utility for the test year and for each month subsequent to the test year through the date of the final hearing in the proceeding.
- (2) The utility's latest FERC or FCC rate case filing, if any, and latest rate order issued by the FERC or FCC, if any, regarding wholesale or interstate rate changes.
- (3) The minutes of the board of director's meetings held during the test year and for the year following the test year.
- (4) Internal audit reports prepared during the test year.
- (5) Contracts regarding:
 - (A) gas supply;
 - (B) gas storage;
 - (C) purchased electric, water, and coal; and
 - (D) transportation and rail contracts.
- (6) Accounting information documenting monthly charges applicable to the proposed post-test year utility additions and related retirement projects.

(Indiana Utility Regulatory Commission; 170 IAC 1-5-14; filed Oct 28, 1998, 3:38 p.m.: 22 IR 727; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315)

170 IAC 1-5-15 Determination of revenue requirements by customer class

Authority: IC 8-1-1-3

Affected: IC 5-14-3-4; IC 8-1-2-29; IC 8-1-2-61.5

Sec. 15. (a) On or before the post-filing date, an electing utility shall submit a jurisdictional separation study, if applicable, and a class cost of service study to the commission staff.

(b) For an electing utility that is an electric utility or a gas utility, the class cost of service study shall include the following information:

- (1) Allocation of rate base by rate class.
- (2) Pro forma sales revenues at present rates by rate class.
- (3) Allocation of other operating revenues (or miscellaneous revenue or other income) by rate class.
- (4) Allocation of pro forma operating expenses by rate class.
- (5) Rate of return by rate class at present rates.
- (6) Revenues at equal rates of return by rate class at present rates.
- (7) Subsidy or excess at present rates by rate class.
- (8) Revenues at equal rates of return by rate class at proposed rates.
- (9) The proposed dollar and percent subsidy or excess reduction by rate class.
- (10) Revenues at proposed rates by rate class.

(c) For an electing utility that is a water utility, the class cost of service study shall follow the guidelines established in the American Water Works Association Manual, Fourth Edition.

(d) The requirements of this section shall not apply to an electing utility that is described in IC 8-1-2-61.5 or to any electing utility that is seeking an equal percentage change to its basic rates and charges for all customer classes.

(e) Information submitted pursuant to this section shall be provided to the commission staff on three and one-half (3.5) inch or five and one-fourth (5.25) inch diskettes, or any other medium agreed to by the commission. The information shall include all formulas used in completing the jurisdictional study and the class cost of service study, which shall be confidential and protected from disclosure to the public pursuant to IC 5-14-3-4 and IC 8-1-2-29.

(f) If impossible or impractical for an electing utility to provide information in the form described in subsection (e), the electing utility shall make available to the commission staff during normal business hours, on the electing utility's premises, a computer and all software used to create and store the information.

(g) The electing utility shall provide the information submitted to the commission staff pursuant to this section, in the form described in subsection (e), to any other party to the proceeding if the other party and the electing utility enter into a mutually acceptable confidentiality agreement covering the information.

(h) If any party receiving information pursuant to subsection (g) wishes to propose data and methodologies for use in the electing utility's jurisdictional separation study or cost of service study, the party shall provide such information to the commission staff in the form described in subsection (e). The party shall also provide the information to any other party to the proceeding that enters into a mutually acceptable confidentiality agreement covering the information among the party, the electing utility, and the recipient of the information. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-15; filed Oct 28, 1998, 3:38 p.m.: 22 IR 728; errata filed Nov 22, 1999, 3:32 p.m.: 23 IR 812; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

170 IAC 1-5-16 Rate design and tariff filing requirements

Authority: IC 8-1-1-3

Affected: IC 8-1-2-42

Sec. 16. (a) On or before the post-filing date, an electing utility that proposes to modify the underlying structure of its rates shall submit direct written testimony detailing the reason for the proposed rate structure, and indicating the methods used in developing the proposed rate structure.

(b) On or before the post-filing date, an electing utility shall submit to the commission staff the billing determinants and derived rates used to produce the requested revenue requirement for each proposed charge in a rate schedule or rate group.

(c) On or before the post-filing date, an electing utility proposing to change its nonrecurring charges shall submit direct testimony detailing and justifying the proposed charges. The electing utility shall supply cost justification for the establishment of or a change to the following nonrecurring charges:

- (1) Insufficient funds check charge.
- (2) Reconnect charge.
- (3) Disconnect charge.

(4) Recharge (establish or change account).

(5) Collection charge.

(6) Testing charge.

(7) Meter reading charge.

(8) Meter tampering charge.

(9) Connection or tap fee.

(d) On or before the post-filing date, an electing utility that proposes to modify its terms and conditions of service, rules and regulations, rates and charges, or other tariff provisions shall submit a complete set of tariffs with the commission staff, with additions to the prior tariff shown in bold type, underlined, or italicized, and deletions from the prior tariff.

(e) On or before the post-filing date, an electing utility shall submit bill comparisons to the commission staff showing monetary and percentage changes for a typical residential bill that would result from a requested change in rates and charges. (*Indiana Utility Regulatory Commission; 170 IAC 1-5-16; filed Oct 28, 1998, 3:38 p.m.: 22 IR 728; readopted filed Nov 23, 2004, 2:30 p.m.: 28 IR 1315*)

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